Ulleskelf Parish Council
Meeting 9 of 2023/2024 – 11th January 2024

Present: Councillors Paul Spink, Andrew Lowe, David Parkes, Andy Haw, Tom Smith, Janet Adamson, six members of the public and the Clerk.

172/24 APOLOGIES – None

173/24 DECLARATIONS OF INTEREST – None

174/24 MEMBERS OF THE PUBLIC TO SPEAK – **174/24.1. Flooding** – An update on the work of the flood group was provided and concerns have been raised with the landowner of the West End housing development about the flooding of the road outside the sport field and the need to reinstate the soakaway. Concerns were also raised about the signs warning of flooding on Raw Lane had not yet been removed but the road is now open and it was suggested that a foldaway sign is requested from Highways which can be opened/closed by the Parish Council or Flood Group volunteer. The cost of the pump fuel will be invoiced and re-imbursement requested from the Environment Agency as usual. It was also noted that the levels in the dyke by the chicken houses raised very fast due to poor drainage. The issues were considered under item 190/24.9.

174/24.2. Planning application – The Parish Council were informed that an application to replace an old shed at Intake Farm could be submitted in the next few months.

174/24.3. Sports and Social Club – An update from the Sports and Social Club was provided, which is reported under item 182/24.3.

174/24.4. Airbase activity – Issues were raised about the activity at the Airbase and a resident gave an update on the complaints they have raised and the responses received. Representation and issues to be addressed at the multi-agency meeting being held on 15th January were also raised and it was recommended that a Planning Consultant is appointed. These issues were considered under item 184/24.

175/24 MINUTES OF THE LAST MEETING – The minutes of the meeting of the council held on 9th November 2023 were approved as a true record.

176/24 COUNCILLOR VACANCY – Resolved: To co-opt Graham Morfitt onto the council.

177/24 UPDATE ON ONGOING MATTERS – 177/24.1. Bowlam Bank Footpath – The re-instatement of the footpath has not yet been completed as it is currently flooded.

177/24.2. Stile and Fence at Railway Bridge – The stile has now been adjusted and the fence will be removed in the Spring.

177/24.3. Vehicle Activated Sign - Councillor Adamson has been in contact with NYC about getting better signs and has arranged a meeting with them at the end of the month to discuss the options.

177/24.4 Footpath under the railway bridge – The work has been completed.

177/24.5. Hedgehog Highway project – The Hedgehog highways have been distributed at the Saturday Social and at the scouts.

177/24.6. Crossing at the railway bridge – Action: Cllr Spink to raise at the multi-agency meeting.

177/24.7. Barbed wire fence across the public footpath – This has not yet been resolved Action: Clerk to chase.

178/24 WEBSITE AND EMAIL – 178/24.1. Provider – Resolved: To approve the quote from Parish Online at a cost of £315 + VAT per year.

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178./24.2. Address – Resolved: To approve to request the domain name www.ulleskelfparishcouncil.gov.uk

178/24.3. Website layout and content – Resolved: The content to be included on the website was agreed.

179/24 STREET LIGHTS – 179/24.1. Outstanding repairs – No further progress reported. Action: Cllr Morfitt to chase

179/24.2. Faults – No new faults reported.

180/24 SPORTSFIELD/RECREATION FACILITIES - 180/24.1. Play area inspection training - A joint training session with Church Fenton Parish Council was attended by Councillor Spink, Councillor Lowe and Councillor Smith.

180/24.2. Children's play area annual inspection repairs – This item was deferred. Action: Councillor Morfitt to review the inspection report and quotes.

180/24.3. Sports field annual inspection repairs – This item was deferred. Action: Councillor Morfitt to review the inspection report and quotes.

180/24.4. Childrens play area monthly inspection - Councillor Smith completed the inspection and no issue were reported. Resolved: To approve Rachel Glynn to complete the monthly inspection of both the play area and sports field and complete and submit a checklist to the council at a cost of £20 per month.

180/24.5. Sports field monthly inspection – It has not been possible to do an inspection due to flooding.

180/24.6. Sports field fence repairs – The responsibility for the damaged fence has not yet been established.

180/24.7. Pavilion project – Planning permission has now been granted. It was noted that the alternative quotes were higher that the quote that has been accepted and they have been submitted to NYC to demonstrate that the accepted quote is value for money. A response is awaited.

180/24.8. Car park – No response has been received from the agent. Action: Councillor Spink to call him and Councillor Smith to get landowner details from the land registry.

180/24.9. Other - It was reported that the contractors at the West End housing development are using the car park, causing damage to the surface and they have also damaged the fence by climbing over it. A complaint was also made about the dirt they are leaving on the road. Action: Clerk to write to them to advise that they can continue to use the car park if they agree to make good any damage to the surface at the end of the works and to request that they repair the fence, put in a gate and jet wash their vehicles before the go on the road.

181/24 VILLAGE AMENITIES – 181/24.1. Gateway signs – No further action to report. Action: Clerk to obtain quotes from accredited installers.

181/24.2. Defibrillators – The new defibrillator for Busk Lane has not yet been installed. New pads have been ordered for the West End and Trans Walk defibrillators to replace the existing pad that are about to expire.

181/24.3. Footpath to bus stop at 5 Lanes End – Resolved: To approve the quote of £7,000 for the footpath.

182/24 SPORTS AND SOCIAL CLUB – 182/24.1. Councillor Surgery - The only issue raised was the streetlights that are still not working.

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182/24.2. D Day 80, 6 June 2024 - Councillor Parkes proposed that the scouts will ring bells at 6:30pm and candles will be given to school children for them to be lit at 9:15pm and residents will be encouraged to eat fish and chips for the occasion. Action: Councillor Parkes to look into borrowing bells and discuss distributing candles with the school. Councillor Smith to look into getting a fish and chip van to attend.

182/24.3. Updates – A Call my Bluff evening is being organised in March and a Viking Festival is being held on the 8th June and they will ask to use the Zwetsloots land for additional car parking.

183/24 VILLAGE HALL – No updates reported.

184/24 CHURCH FENTON AIRBASE – 184/24.1. HGV and planning complaints – A multi-agency meeting to discuss the concerns about the activity at the airbase will be taking place on Monday 15th January. It was reported that a petition has gathered 255 signatures and this will be raised at the meeting. Resolved: Councillor Spink and Chris Chittock will attend the meeting

184/24.2. Planning Consultant – One quote has been received and further quotes are to be obtained.

184/24.3. Intensification of Activity at Church Fenton Airfield - An update on the complaints raised and the responses received was provided Resolved: To set up a working group to take these issues forward and elect Councillor Morfitt, Councillor Smith, Councillor Adamson, Chirs Chittock, Tim and Bridget Englefield onto the Group, with Chris Chittock as the Chairman. Action: The working group will work on the proposals for a consultant, obtain quotes and bring their proposals to the council for consideration.

184/24.4. Other - None

185/24 SELBY AND DISTRICT RAIL USERS GROUP – **185/24.1. Station adoption -** No update.

185/24.2. Updates - Updates from the group were noted.

186/24 NEIGHBOURHOOD PLAN – **186/24.1. Grant** - The grant application has been approved and the funds received.

186/24.2. Design codes meeting – Resolved: To approve Councillor Lowe and Councillor Smith to attend the meeting.

186/24.3. Project plan – Not yet provided.

187/24 PLANNING – 187/24.1. ZG2023/1205/HPA - Erection of single storey and part two storey side extension and, single storey rear extension to the dwelling at 5 Station Cottages, West End – Resolved: No comments required.

188/24 FINANCE - 188/24.1. Accounts – Resolved: To approve the following payments:

No.	Item	Type/ chq. no	Voucher No.	Net £	VAT £	Total £
1	MUGA Electricity – November	DD	PV79/23	76.00	0.00	76.00
2	Broadband - December	DD	PV80/23	21.95	0.00	21.95
3	Defib pads – West End	FP	PV81/23	66.95	13.39	80.34
4	MUGA Electricity – December	DD	PV82/23	76.00	0.00	76.00
5	Clerks Salary – December	FP	PV83/23	411.50	0.00	411.50
6	Broadband – January	DD	PV84/23	21.95	0.00	21.95
7	Community lunches – Nov & Dec	FP	PV85/23	165.00	0.00	165.00
8	Christmas Decorations	FP	PV86/23	400.00	80.00	400.80

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9	Permissive path maintenance	FP	PV87/23	204.00	40.80	244.80
10	Quarter 3 PAYE costs	FP	PV88/23	349.80	0.00	349.80
11	Clerks ink expenses	FP	PV89/23	1.51	0.30	1.81
12	McAfee subscription	FP	PV90/23	79.99	0.00	79.99
13	Defib Pads – Trans Walk	FP	PV91/23	66.95	13.39	80.34
14	Clerk's salary – January	FP	PV92/23	411.70	0.00	411.70
15	Pump storage Jan – Mar 24	FP	PV93/23	225.00	45.00	270.00
16	Lanyards	FP	PV94/23	14.14	2.84	16.98
	Total			**2,592.44**	**195.72**	**2,788.16**

The following receipts were noted:

No.	Item	Voucher No	£
1	Garage rental November	RV18/23	40.00
2	Flood group easy fundraising	RV19/23	103.36
3	Redwood bank interest November	RV20/23	230.38
4	Garage Rental December	PV21/23	40.00
5	Grass Cutting funding	PV22/23	236.85
6	Neighbourhood plan grant	PV23/23	3,750.00
7	Redwood bank Interest December	PV24/23	238.69
	Total		**4,639.28**

The balance in all accounts after all receipts and payments is £183,473.85

188/24.2. Finance Report – The report was reviewed and no actions required.

188/24.3. Bank reconciliation – Resolved: To confirm the accuracy of the reconciliation.

188/24.4. Current account – The application has been completed and brought to the meeting for signing by the approved signatories.

188/24.5. Redwood signatories – The form requesting to add Councillor Smith as a signatory was brought to the meeting for signing.

188/24.6. Cambridge savings account – Resolved: To delay applying for the account until the new current account is set up.

188/24.7. Internal Audit – Resolved: To appoint Clare Smith Internal Audit as the internal auditor at a cost of £100.

188/24.8. 2024-25 Budget – Resolved: To approve the budget for 2024-25

188/24.9. 2024-25 Precept – Resolved: Not to increase the band D charge and to approve a precept requirement for 2024-25 of £28,503.82

189/24 YLCA CORRESPONDENCE – 189/24.1. White Rose updates and Law and Governance bulletins – The latest news and guidance were noted.

189/24.2. Training E-bulletins - No training requested.

189/24.3. NALC Chief Executive Bulletins – The information provided was noted.

190/24 CORRESPONDENCE – 190/24.1. Up for Yorkshire – The regular updates from organisations and community groups were noted.

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190/24.2. Community First Yorkshire – The newsletters and funding bulletin were noted.
190/24.3. Rural Services Network – The latest news and information were noted.
190/24.4. 20's Plenty Campaign – Action: Suitable locations to be investigated where banners and/or stickers could be put.
190/24.5. Tadcaster Flood Alleviation Scheme – The update provided was noted.
190/24.6. Police, Fire & Crime Commissioner – The consultation on the precept which ends on 21st January was noted.
190/24.7. Police, Fire & Crime Commissioner – It was noted that the inspectorate has lifted their cause for concern.
190/24.8. North Yorkshire Police Appleton Roebuck & Church Fenton Division – The newsletter provided was noted.
190/24.9. Ulleskelf Emergency Flood Group – The request for more volunteers was noted and the volunteers were thanked for their hard work in protecting the village during the recent heavy rainfall. Resolved: To approve the cost of £70 to improve the ramp surface to make it easier to put the pumps in position
Action: Clerk to request a foldaway road flooded sign for Raw Lane and Councillor Adamson to chase up the blocked drains, which she has reported.
190/24.10. National Powergrid – The invitation to various events was noted**.**
190/24.11. Church Fenton Lane Garage – Resolved: Councillor Adamson to try and resolve the issue with the door sticking.

191/24 NYC CORRESPONDENCE – 191/24.1. Household Waste Recycling Centre (HWRC) Consultation – The consultation which ends 31st January was noted.
191/24.2. Newsletters – The information provided in the Your North Yorkshire and Climate Change newsletters was noted.
191/24.3. North Yorkshire & York Local Nature Recovery Strategy (LNRS) – The information provided from the webinar was noted.
191/24.4. North Yorkshire Local Plan Launch briefing – The information provided was noted.

192/24 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 192/24.1. Overhanging trees - It was reported that the trees opposite Middleton Terrace need trimming as they are touching the telephone wire and the silver birch is leaning. Action: Clerk to report.
192/24.2. Internal emails – Councillors were reminded not to circulate internal documents externally, unless authorised to do so and to delete emails in line with the councils Records Management Policy. Action: Clerk to circulate the policy

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