Ulleskelf Parish Council
Meeting 5 of 2024/2025 – 8th August 2024

Present: Councillors Paul Spink, Andrew Lowe, Janet Adamson, Graham Morfitt, David Parkes, Tom Smith and the Clerk.

063/25 APOLOGIES – Councillors Andy Haw

064/25 DECLARATIONS OF INTEREST – None

065/25 MEMBERS OF THE PUBLIC TO SPEAK – None present.

066/25 MINUTES OF THE LAST MEETING – The minutes of the meeting of the council held on 11th July 2024 were approved as a true record.

067/25 UPDATE ON ONGOING MATTERS - 067/25.1. Vehicle Activated Sign – It was reported that the new signs come on early, then go off and come on again when near the sign. Action: Councillor Adamson to request that they are changed so that they continuously flash when activated.

The supplier has attended to the old signs and it was reported that the one on the bridge is working ok. Action: Councillor Spink to test the one at the garage and report if it is not working.

067/25.2. Website and email – Councillor Lowe reported having problems using the new email so is using his old email address until it is resolved.

067/25.3. Ozendyke Footpath – It was reported that the stile is ok, but vegetation is blocking the footpath. Action: Councillor Spink to contact the landowner.

067/25.4. Parking at the garage – It was reported that the Garage do keep a check on their parking and that not all cars parked at the junction are theirs. No further complaints have been received.

067/25.5. Anti-Littering campaign - The posters have been received. Resolved: To put posters in the noticeboards, on the gates to the river at Ings Road, West End and at the bridge and at the sports field. Action: Councillor Spink to put them up.

067/25.6. Community Speed Watch scheme – Action: Clerk to obtain information.

068/25 STREET LIGHTS – 068/25.1. Update – It was reported that three old columns have yet to be removed and the query on the invoice has been submitted. Action: Councillor Morfitt to chase the removal of the columns.

068/25.2. Faults – No new faults were reported.

069/25 SPORTSFIELD/RECREATION FACILITIES - 069/25.1. Children's play area –It was reported that no cleaning was needed and Councillor Morfitt will complete the quarterly check next week.

069/25.2. Sports field – Councillor Lowe reported that sports field has been cleaned and the small bin was emptied it into the pavilion bin, as it was full following a party.

069/25.3. Play area annual inspection – Resolved: To approve the annual inspection to be completed by ROSPA in September at a cost of £156. Action: Clerk to send them the report of actions taken in response to the last report.

069/25.4. Pavilion Project update – The electrical test certificate has now been received and the outstanding invoice of £39,999.99 + VAT has been paid. Councillor Morfitt has been through the costings with Northern Containers and verbally agreed a final settlement for the full cost of the pavilion of £76,723 +VAT, with £7,723.01 left to pay. Written confirmation of their agreement is awaited.

It was reported that a gas burner is in the pavilion which is a safety concern. Resolved: To write to Ulleskelf Junior Football Club and Ulleskelf Sports and Social Club to request that it is removed.

Action: Clerk to organise a meeting with Ulleskelf Junior Football Club and Ulleskelf Sports and Social Club to discuss the use of the pavilion.

069/25.5. Pavilion incident – The report of an attempted break-in was considered. Action: Clerk to get prices for a sign to say nothing of value is left within the building.

069/25.6. Repair of fence and installation of a gate – The developer has advised that the work will be completed when the fencing work on the site is completed. Action: Clerk to request that this is done sooner.

069/25.7. MUGA Leaflet – Action: Councillor Spink will organise the printing of the leaflet and Councillor Adamson will co-ordinate the delivery.

069/25.8. Tree planting – Councillor Smith shared his plans for the planting of trees which can be obtained for free. Action: Councillor Smith to share the plans with the landowner to confirm their agreement and to check about watering requirements.

069/25.9. Dog waste bin - NYC has advised that they would not empty it as there are two other bins at the sports field. Action: Clerk to ask them to reconsider as the other bins are in areas where dogs are not allowed.

069/25.10. Grass cutting and weeds – Councillor Lowe has sprayed the grass and weeds growing in the MUGA and tarmac at the gym equipment and all has gone except on the MUGA surface where it has seeded onto the MUGA surface. Action: Councillor Spink will help Councillor Lowe remove it.

069/25.11. Concrete blocks – The bollard has been moved at a cost of £30

069/25.12. Other – None

070/25 VILLAGE AMENITIES – 070/25.1. Gateway Signs – Highways have advised where the 30mph sign will be moved to but it is not where it is expected. Action: Councillor Adamson to query it.

070/25.2. Footpath to bus stop at 5 Lanes End – The work is expected to start in August/September.

070/25.3. Bunting – It was agreed to look into putting a flagpole on the village hall subject to approval from the Village Hall Committee

071/25 SPORTS AND SOCIAL CLUB – 071/25.1 Councillor Surgery –Councillor Smith attended and no issues were raised.

071/25.3. Other updates – None

072/25 CHURCH FENTON AIRBASE – 072/25.1. Working Group – An update on the work of the Consultant and the draft opinion of the barrister was received. Resolved: To approve the additional cost of £500 for the Barrister. To approve sending the legal opinion, supporting documents and request for a meeting to NYC.

Action: Councillor Smith will contact Fulford Parish Council, who have been through a similar process, for advice.

072/25.2. Developers Footpath Funding - NYC advised that they are waiting on costs before the scheme for the footpath and street lighting from the Poppy Fields development to Dorts Crescent can be sent out to tender.

072/25.3. Other – None

073/25 SELBY AND DISTRICT RAIL USERS GROUP – Feedback on the requested timetable changes is awaited. No changes will be made before December.

074/25 PLANNING – 074/25.1.1. ZG2024/0603/S73 - Section 73 application to vary condition 03 (external activity) of approval 2020/0324/COU Proposed change of use of land and buildings in order to facilitate office, storage and workshop uses granted on 14 January

2021 at Leeds East Airport – Resolved: To submit the legal opinion and request for a meeting with NYC as comments on this application.

074/25.2. ZG2024/0730/TPO - Application for consent to reduce and lift lower northern crown to 6m from ground level and remove second and third order limb to 1 Beech tree (T1) and to reduce lowest overhanding eastern limb to boundary to 1 Cherry tree (T2) covered by TPO 2/2019 at 2 Tornado Drive, Church Fenton – Resolved: No comments required.

075/25 FLOOD GROUP – The Flood group enquired about insurance for volunteers and it was confirmed that they are covered under the Parish Councils' policy and the list of volunteer names only needs to be kept by the Flood Group Secretary. The Flood group also asked if they could be allowed to open and close the foldaway sign as they are approved by the Environment Agency and kept up to date on latest flooding. Action: Clerk to enquire with Highways.

076/25 FINANCE – 076/25.1. NAT WEST account closure – Work is ongoing to transfer the direct debits and standing orders.

076/25.2. Unity Bank Signatories – The Clerk has been set up as a signatory on the account but is unable to set-up and approve transactions. Action: Clerk to prepare a mandate to remove Councillor Adamson as a signatory.

076/25.3. Bank Reconciliation – Resolved: To confirm the accuracy of the bank reconciliation.

076/25.4. Receipts and payments – Resolved: To approve the following payments:

Details	Trans Type	Net	VAT	Total
MUGA Electricity	DD	4.00	0.00	4.00
Northern Containers	FP	39,999.99	8,000.00	47,999.99
Planning Consultancy	FP	1,350.00	270.00	1,620.00
Village Hall Broadband	DD	23.64	0.00	23.64
Methodist Church Community Lunches	FP	55.00	0.00	55.00
Sports field rental	FP	1.00	0.00	1.00
Clerks ink and stamps costs	FP	15.46	0.66	16.12
Clerk's Salary Aug 24	FP	411.50	0.00	411.50
Total		**41,860.59**	**8,276.66**	**50,137.25**

The following receipts were noted:

Details	£
Garage rental	40.00
Bark refund	576.00
Redwood account Interest	243.19
Total	**859.19**

The balance in all accounts after all receipts and payments is £103,413.44

076/25.5. Fund transfers – The Clerk has set up a transfer of £5,000 form the Redwood account to the Nat West current account on 16.08.24. Resolved: To approve transferring

£7,000 from the Nat West account to the Unity Current Account after the 16.08.24
Action: Clerk to send the request to change the nominated account on the Redwood Account to the Unity current account.

076/25.6. Budget Report – A report for 2024/25 has not yet been prepared.

077/25 YLCA CORRESPONDENCE – 077/25.1. Updates and bulletins – The latest news and guidance was noted.

077/25.2. Training E-bulletins - No training requested.

077/25.3. NALC Chief Executive Bulletins – The information provided was noted.

077/25.4. YLCA Annual Review for 1 April 2023 to 31 March 2024 - The report was noted.

078/25 CORRESPONDENCE – 078/25.1. Up for Yorkshire – The regular updates were noted.

078/25.2. Community First Yorkshire – The newsletters and funding bulletins were noted.

078/25.3. Rural Services Network – The latest news and information was noted.

078/.25.4. North Yorkshire Police – The community newsletter was noted and published on the website.

078/25.5. Don (Lord) Foster – The updates on the Lithium-ion batteries Bill campaign were noted.

078/25.6. Resident – Resolved: To invite Sir Alec Shelbrooke, the new MP representing the Parish, to a Parish Council meeting. Action: Clerk to send the invite

078/25.7. York and North Yorkshire Office for Policing, Fire, Crime and Commissioning – The consultation on Serious Violence, the impact it has on communities and how to combat it was noted.

078/25.8. Transpennine Route Upgrade – The funding opportunity for community groups has been publicised but it was noted that it was only available for deprived areas.

078/25 NYC CORRESPONDENCE – 078/25.1. Let's talk rubbish consultation – The consultation which ends on 16th September was noted and has been publicised

078/25.2. Parish Liaison– The information was noted. Action: Councillor Spink might attend the Boundary Commission Parish Sector Briefing on Thursday 29 August at 7pm

079/25 MINOR MATTERS AND AGENDA ITEMS FOR THE NEXT MEETING – 079/25.1. Flyover of Planes - It was reported that planes flying into Leeds East Airport are not using the designated area and are flying dangerously low across the road. It was suggested that the flashing lights should brought back into use. Action: Councillor Spink to make enquiries.

079/25.2. Bell Lane hedge – The farmer has reported that he has received two letters from NYC cutting back the hedge, which he cannot do due to bird's nesting. Councillor Smith advised that he had asked NYC to cut back the vegetation on the footpath but noted that the hedgerow was neat.

079/25.3. House building - Councillor Lowe advised the government's plans to build an extra 1% of houses would result in an extra five houses in the parish.

079/25.4. Trees at Barley Horn Road – Residents have complained that the trees at Barley Horn are overgrown and interfering with telecommunication wires. Action: Clerk to report to NYC

079/25.5 Methodist Church – It was reported that a meeting is being held on 29th August where to closure of the Church will be considered.