

ULLESKELF PARISH COUNCIL

Ulleskelf Village Hall, Main Street, Ulleskelf, LS24 9DU

Email: clerk@ulleskelfparishcouncil.gov.uk

Minutes of the Ordinary Parish Council Meeting held on Thursday 12th June 2025 at 7.00pm at Ulleskelf Village Hall

Present: Cllr J. Adamson (Chair), Cllr A. Lowe, Cllr A. Haw, Cllr G. Morfitt, Cllr D. Parkes, Cllr T. Smith and the Locum Clerk

Guests: None

No members of the public were in attendance

The meeting opened at 7.05pm

MINUTES

034/26	To receive apologies and approve reasons for absence
	None
035/26	To note declarations of interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
	None
036/26	Public Open Forum
	No members of the public were in attendance
037/26	To approve the minutes of the last Meeting of the Council held on 8 May 2025 as a true and accurate record
	To approve the minutes of the Extra Ordinary Meeting of the Council held on 21 May 2025 as a true and accurate record.
	RESOLVED: That the minutes from the Annual Parish Council Meeting on the 8 th May 2025 and Extraordinary Parish Council Meeting on the 21 st May 2025 be approved as a true and accurate record
038/26	UPDATE ON ONGOING MATTERS
	i. Parish Clerk Applications/review CVs
	RESOLVED:
	<ul style="list-style-type: none"> • To acknowledge receipt of the recent applications. • To approve the engagement of Jessica Bedford as a locum Parish Clerk on a self-employed basis
	ii. Parish requests/outreach
	The Council noted that there were no updates available at this time.
039/26	STREET LIGHTS
	i. Faults – To receive reports on any new faults – GM
	RESOLVED: Cllr Morfitt to monitor the intermittent light on the corner at Old Hall.
040/26	SPORTS FIELD/RECREATION FACILITIES
	i. Children’s play area – To receive the monthly update – GM
	Cllr Morfitt provided an update noting that there are no major issues at present. Some weeding is required, and bark will need to be purchased and managed. Timber shakes remain within acceptable limits but may need replacement within the next year. The area should be earmarked as a potential future project, possibly including safety surfacing. The condition of

		the baby swings was noted, and replacement of individual posts or the full structure will be considered. RESOLVED: Cllr Morfitt to obtain quotations for future consideration.
	a.	Purchase of Bark for playground RESOLVED: To order four bags of bark.
	ii.	Sports field
	a.	To receive an update on the broken fence
		Cllr Morfitt reported that approximately 10 metres of fencing needs repair, with around six posts and a similar number of horizontal rails required. A discussion was held regarding potential replacement options, including the possibility of leaving a deliberate access gap. RESOLVED: <ul style="list-style-type: none"> To write a letter to the football club to follow up on a previous offer from their representative to undertake the fencing repairs. Upon completion, to send a letter to the construction site requesting that the designated access point be used to prevent further damage. Cllr Morfitt to coordinate the necessary actions.
	b.	To receive any other updates – All
		Some weeding is required around the gym equipment. The TV screen has been removed and disposed of. Grass around the perimeter of the MUGA is long, as the mower cannot access certain areas, allowing it to grow into the playing surface. RESOLVED: Cllr Smith will cut the grass around the MUGA perimeter.
041/26		VILLAGE AMENITIES
	i.	To receive an update on the Sportsfield planter No volunteer has been found yet; efforts to recruit one will continue.
	ii.	To receive an update on weed removal on Bell Lane The area has died back following weedkiller application but now appears untidy, with dead weeds encroaching the footpath. RESOLVED: Councillors will attempt to tidy the edges.
042/26		HIGHWAYS AND STREETSCENE
	i.	Village Entry Gateways – To receive an update on install RESOLVED: Cllr Adamson to request an update from Gary Lumb at Highways.
	iii.	Vehicle Activated Signs
	a.	To consider a quote for a data-collecting VAS at West End Approach (Cllr Adamson) RESOLVED: To approve the purchase of a VAS sign at a cost of £4362.50.
	iv.	Response to NYC Cllr Lee. Re: Highways A discussion took place regarding recent communication and support from County Cllr Lee on village highways issues. RESOLVED: Cllr Smith will prepare a letter of response to County Cllr Lee.
	v.	Update on Raw Lane roadworks Cllr Adamson updated the Council on planned Raw Lane works expected in late July. A discussion followed regarding vehicle size, weight, and potential weight restrictions.
043/26		SPORTS AND SOCIAL CLUB
	i.	Councillor Surgery – To receive any feedback – DP There were no issues raised at the last surgery.
	ii.	Updates – To receive any updates – S&S

		It was noted that the Sports & Social Club are holding a litter pick on Saturday 14 th June, 10am until 12pm.			
044/26	LEEDS EAST AIRPORT				
	i.	Working Group – To receive an update – GM/TS/JA			
		There was nothing further to report. RESOLVED: The Parish Clerk to liaise with the planning consultant.			
	ii.	Planning consultancy fees – To approve latest invoice – All			
		RESOLVED: To approve planning consultant fees of £1595.00.			
	iii.	Developer funded footpath (Dorts Crescent) – To receive an update – TS			
		A discussion took place regarding the current status of the footpath, which is currently unknown. RESOLVED: The Clerk will contact North Yorkshire Council to obtain an update.			
	iv.	Other – To receive any other updates – All			
		None			
045/26	ULLESKELF RAILWAY STATION				
	i.	Selby and District Rail Users Group – To receive any updates from the group – Neil Cowan			
		RESOLVED: To request an update from the Parish Council, SADRUG representative.			
	ii.	Ulleskelf Rail Services – To receive an update on the 2025 timetable			
		No update was available			
046/26	PLANNING				
	i.	To consider any planning applications received			
		Nothing in Ulleskelf			
	ii.	To note any planning decisions			
		None			
047/26	FINANCE				
	i.	Bank Reconciliation – To review and confirm the bank reconciliation to end May 2025. Invoices received: County Planning EDF Road lighting			
		RESOLVED: That the bank reconciliation for May 2025 be approved. Closing bank balances at 31 May 2025 were £113,987.80			
	ii.	Receipts and Payments – To note monies that have been received and approve and authorise expenditure items on the report – All Finance report to be included for meeting.			
PAYMENTS					
	Supplier	Description	Net	VAT	Total
	County Planning Ltd	Planning and legal fees	£1595.00	£319.00	£1914.00
	EDF Energy	MUGA Electricity	£46.45	£2.32	£48.77
	North Yorkshire Council	PC Maintenance 24-25	£714.94	£142.99	£857.93
		Total payments			£2820.70
RECEIPTS					
	Supplier	Description	Net	VAT	Total
	None				
		Total Receipts			£0

		RESOLVED: That the above payments be approved.
	iii.	Budget report – To consider the 2025-26 budget v spend
		Item not required for discussion.
048/26		TRAINING
	i.	To receive an update on Parish Councillor training
		No councillor training has been undertaken.
049/26		Correspondence
	i.	Public organisations – To note newsletters and bulletins – All
		RESOLVED: That the newsletters and bulletins be noted.
	ii.	Miscellaneous – To note any correspondence – All
		RESOLVED: That the correspondence be noted
050/26		Minor matters and agenda items for the next meeting – All
		The following agenda items were noted: <ul style="list-style-type: none"> • Co-option to the vacant role. The requirements for a printer within the Village Hall were discussed. RESOLVED: To purchase a printer at a cost of up to £200.
051/26		To confirm the date of the next meeting – All
		10 th July 2025 at 7.00pm in Ulleskelf Village Hall

The meeting closed at 20.21pm

Signed

Cllr J Adamson, Chairman

10th July 2025