ULLESKELF PARISH COUNCIL

Ulleskelf Village Hall, Main Street, Ulleskelf, LS24 9DU
Email: clerk@ulleskelfparishcouncil.gov.uk

Minutes of the Ordinary Parish Council Meeting held on Thursday 12th February 2026 at 7.00pm at Ulleskelf Village Hall

Present: Cllr J. Adamson (Chair), Cllr A. Lowe, Cllr D. Parkes, Cllr T. Smith, Cllr F Collins, Cllr I. Caruana and the Clerk.
Guests: One
Three members of the public was in attendance

The meeting opened at 7.00pm

MINUTES

163/26 APOLOGIES
To receive apologies and consider accepting the reasons for absence
No apologies were received

164/26 DECLARATIONS OF INTEREST
To receive declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
None

165/26 PUBLIC OPEN FORUM
To receive comments from electors
The Council received comments from residents on the following matters:

- **Planning Application ZG2025/1027/FUL – The Council received comments from residents, including objections to the proposal**

Cllr Colins arrived at the meeting.

- **Christmas Decorations 2026 – The Council noted that this item will be discussed at a future agenda.**
- **Local Biodiversity and Conservation – A local farmer provided details of the biodiversity and conservation work carried out by local farmers.**

166/26 BIODIVERSITY
To receive and note comments from a resident in relation to biodiversity matters
Mr. Clark provided an overview of his role as Community Champion for the Yorkshire Wildlife Trust:

- **Priority species abundance has fallen by 18% since 1970**
- **Highlighted the importance of engaging local farmers.**
- **Proposed forming an Ulleskelf Wildlife Group; initial meeting to gather resident ideas and recruit 20 members.**

<u>Resolution:</u> To designate the Ulleskelf Wildlife Group as a Parish Council advisory working group
The Clerk to prepare required statutory documentation in conjunction with Mr Clark.

167/26 MINUTES
To approve the minutes of the Parish Council meeting held on the 8th January 2026 as a true and accurate record
<u>Resolution:</u> To approve the minutes as a true and accurate record.

168/26 CO-OPTION

a. To consider applications from eligible residents to fill the current vacancy on Ulleskelf Parish Council

No applications received

b. To consider and approve the co-option of an eligible applicant and receive the required statutory documentation.

The Council noted that no applicants came forward to fill the current vacancy. The vacancy will remain on the agenda until filled.

169/26 HIGHWAYS MATTERS

a. To receive and consider highways matters, including updates on VAS signs and Busk Lane speed limit requests.

- **A request to reduce the Busk Lane speed limit from 40 mph to 30 mph has been submitted to North Yorkshire Council; the process will take time**
- **The VAS on Church Fenton Lane is capturing vehicles too late; an engineer will recalibrate**
- **No response has been received from North Yorkshire Council regarding road conditions on Church Fenton Lane and Main Street**

Resolution: The Clerk to follow up on missing 40 mph signs on New Road and approved rumble strips on Church Fenton Road.

b. To consider reports of any street lighting faults

The Clerk reported that attempts to contact the street lighting officer have been unsuccessful.

Resolution: The Clerk will continue to chase.

170/26 SPORTSFIELD/RECREATION FACILITIES

a. To receive an update on the sportsfield fencing

The broken fencing was noted; the landowner may consider repairs once building works are complete. Options discussed included barbed wire, a larger hedge, or a warning sign.

Resolution: The Parish Council agreed to explore planting a hedge. The Clerk will seek the landowner's permission, with maintenance costs to be covered by the Council.

b. To confirm the councillor responsible for sportsfield inspections

Resolution: Cllr Smith will take responsibility for the monthly sportsfield inspections

c. To consider the removal/relocation of the gravel in the car park

Resolution: Cllr Lowe will ask the neighbouring builders for assistance.

d. To note any further updates

The Council noted that:

- **The play area requires cleaning, planned for spring/summer.**
- **The wall mural is flaking; residents suggested repainting. The Parish Council will consider asking for resident volunteers, with work planned for April/May.**

171/26 RESIDENT CONSULTATION

a. To consider actions arising from the resident consultation and resident feedback received

Resolution:

- **Suggestions relating to the playgroup, youth club, greater use of the MUGA, and regular adult socialising/events will be passed to the Village Hall and Sports & Social Club.**
- **The Clerk to confirm which bus shelters are Parish Council assets.**
- **Cllr Collins to assess ideas relating to village aesthetics.**
- **Cllr Smith to assess ideas relating to walking routes and footpaths.**
- **The Clerk to advertise the Council's mailing list, establish a timetable for Village Hall activities, and arrange a Village Group meeting in April (potentially the 3rd Thursday).**

b. To consider the allocation of the infrastructure improvements and maintenance reserve.

Resolution: To defer the allocation of the reserve until further information is available

172/26 POLICY & PROCEDURE

a. To discuss access arrangements for the Busk Lane noticeboard
The Clerk confirmed that access to the Busk Lane noticeboard has now been resolved.
Resolution: The Clerk to obtain quotations to replace the Main Street noticeboard

b. To consider taking responsibility for urban grass cutting for 26/27 from NYC
Resolution: To take responsibility for urban grass cutting for 2026/27

c. To consider any TPO applications required within the village
Resolution: To refer the matter to the Ulleskelf Wildlife Group for consideration.

173/26 COMMUNITY GROUPS

To receive and consider reports from the following groups:

a. Sports and Social - To receive feedback from the Councillor surgery (DP)
Resolution: To reimburse the Sports & Social Club for the annual insurance premium of £1,214.51, with the £33.51 overspend to be met from General Reserves.
The Clerk to prepare a grant policy and application

b. Flood group – To receive an update following the recent meeting with the Clerk
The Clerk provided feedback following a recent meeting with the Flood Group. The following documents are being prepared for Council consideration: a Risk Assessment, Terms of Reference, and an updated Emergency Plan.
The Flood Group is compiling a volunteer record for the Clerk to hold and establishing a process to notify the Council when works are undertaken.
The Council considered financial support of £306 for the 2025/26 financial year. Members also noted the anticipated standard expenditure of £1,100 for 2026/27 and discussed potential support with fundraising.
Resolution: To pay £306 towards 2025/26 pump storage invoices.

c. Selby and District Rail Users Group – any updates received
No updates were noted

d. Village Hall
The Clerk confirmed receipt of the Village Hall invoice for 2025/26, together with a breakdown of hire costs.
The Council noted that funding is currently provided for the Saturday Social via the Sports & Social Club. Any additional evening sessions will be considered on a case-by-case basis, subject to further discussion with the club.

174/26 PLANNING

a. To consider any planning applications received

Ref	Address	Details
ZG2025/1027/FUL	Valentine House, Ryther Road, Ulleskelf	Erection of a single (Self Build) 4 bed dwelling and associated works

Resolution: To object to the application on the grounds of design, scale, appearance, materials, impact on residential amenity, drainage, and its location outside the defined development limits..

b. To note any planning decisions
None

c. To consider any outstanding planning matters
Leeds East Airport – review of outstanding applications and planning consultant recommendations
No further actions were agreed.

175/26 FINANCE

a. Bank Reconciliation
To review and confirm the bank reconciliation for January 2026
Resolution: The Council reviewed the bank reconciliation for January 2026 and noted the net

position as £103,637.86

b. **Internal Control** – To consider the appointment of a councillor to undertake internal control checks for 26/27

Resolution: Cllr Adamson will conduct internal control checks for 2026/27

c. **Receipts** – To note monies received

Supplier	Description	Total
Tenant	Garage rental	£40.00
	Total	**£40.00**

Resolution: The Council noted the receipts

d. **Payments made between meetings** - To note the following payments

Supplier	Description	Total
HMRC	PAYE	£543.88
Talk Talk	Broadband	£30.11
	Total	**£544.88**

Resolution: The Council noted the payments made in between meetings

e. **Schedule of Payments**

To consider and approve the schedule of payments up to the 6th February 2026 and any additional received prior to the meeting

Supplier	Description	Total
Parish Clerk	Salary	£566.22
Carter Jonas	Sportsfield Rent	£1.00
EDF Energy	MUGA Electric	£63.99
Amazon	Lock for MUGA	£6.99
Carl Clayton	Pump storage – 3rd Qtr	270.00
Carl Clayton	Pump Storage – 4th Qtr	270.0
Sports & Social Club	Insurance reimbursement	£1214.51
Network Rail	Bus shelter rental	£53.74
	Total	**£2446.45**

Resolution: To approve the schedule of payments presented

The Clerk to ask for additional information on the bus shelter rental charges

176/26 To receive an update on ongoing matters not covered elsewhere on the agenda

None

177/26 To note and consider correspondence requiring action, including resident communication relating to the Methodist Chapel and village drainage matters

The Council noted correspondence regarding the Methodist Chapel, village drainage, and a Freedom of Information request concerning the planning consultant and Leeds East Airport. Financial information is available within the minutes and the Secretary of State response has been published on the council website.

Resolution:

The Council resolved:

- **Not to pursue an ACV for the Methodist Chapel.**
- **The Clerk will write to Yorkshire Water regarding drainage and invite them to a future meeting.**
- **No further action required regarding the FOI request.**

178/26 To note items for inclusion on the agenda for the next meeting

None

179/26 To confirm the date of the next meeting – **12th March 2026**

The meeting closed at 9.44pm

Signed …….
Cllr J Adamson, Chairman
12th March 2026