

## ULLESKELF PARISH COUNCIL

Ulleskelf Village Hall, Main Street, Ulleskelf, LS24 9DU

Email: clerk@ulleskelfparishcouncil.gov.uk

### Minutes of the Ordinary Parish Council Meeting held on Thursday 9<sup>th</sup> April 2026 at 7.00pm at Ulleskelf Village Hall

**Present:** Cllr J. Adamson (Chair), Cllr A. Lowe, Cllr D. Parkes, Cllr F Collins, Cllr I. Caruana and the Clerk.  
One member of the public was in attendance

The meeting opened at 6.59pm

#### MINUTES

##### 1/27 APOLOGIES

To receive apologies and consider accepting the reasons for absence

**None**

##### 2/27 DECLARATIONS OF INTEREST

To receive declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

**None**

##### 3/27 PUBLIC OPEN FORUM

To receive comments from electors

**None**

##### 3/27 MINUTES

To approve the minutes of the Parish Council meeting held on the 12<sup>th</sup> March 2026 as a true and accurate record

**Resolution: To approve the minutes as a true and accurate record**

##### 4/27 CO-OPTION

a. To consider applications from eligible residents to fill the current vacancy on Ulleskelf Parish Council

**One candidate attended the meeting and addressed the Council**

b. To consider and approve the co-option of an eligible applicant and receive the required statutory documentation

**Resolution: David Bailey was co-opted to the Council and signed the Declaration of Acceptance of Office.**

##### 5/27 HIGHWAYS MATTERS

a. To receive and consider updates on highways matters and to resolve any actions arising  
**The Clerk reported that no response has been received regarding the installation of rumble strips on Church Fenton Lane/Busk Lane. Cllr Caruana will meet with Highways to agree locations for two new VAS posts.**

**The Council expressed concerns that the recent resurfacing of Church Fenton Lane is of poor quality and that the road closure and diversion arrangements caused significant disruption to residents.**

**Resolution: The Clerk to follow up with Highways regarding the installation of rumble strips on New Road and to raise concerns about the resurfacing works and diversion issues.**

b. To consider an update on Parish Council street lighting and any required replacements

**Resolution: Defer to a future meeting**

##### 6/27 SPORTSFIELD/RECREATION FACILITIES

a. To note any updates

It was noted that the Clerk still needs to speak to the landowner regarding the fencing and possible hedging.

A quote from the Football Club for shutter repairs of £1,187.00 was received.

The Council agreed that further quotations should be obtained, with consideration given to installing a manual shutter due to its lower risk of damage.

Playground: Loose screws have been identified on the climbing equipment, and cracks are present in the beams and under the playhouse roof. Bark levels are low and may require raking.

**Resolution:** It was agreed to include playground maintenance on the next agenda.

Cllr Adamson will rake the bark and cut back the hawthorn bush.

## 7/27 RESIDENT CONSULTATION

- a. To receive the proposals from Cllr Collins

The Council considered proposals for improved connectivity around the village and potential permissive paths across privately owned land, together with aesthetic improvements and bus stop provision, subject to consultation with North Yorkshire Council (NYC) and landowners. A site walkaround was proposed.

**Resolution:**

- Cllr Smith to contact relevant landowners about potential permissive paths.
  - Clerk to contact NYC regarding bus stop access and pedestrian safety concerns due to the lack of footpath.
  - Clerk to obtain advice on replacement of the railway bus shelter.
  - Clerk to contact landowners regarding permissions for planting, benches and hedgerows.
  - A site walkaround to be arranged with councillors to review land ownership and opportunities.
  - The park mural/bridge artwork area to be painted blank pending future refurbishment, and local schools to be approached regarding participation.
- b. To receive an update from Cllr Caruana on village drainage issues  
Cllr Caruana reported that he has drafted a response for future planning applications and a communication to Yorkshire Water regarding drainage issues.
- c. To consider the allocation of the infrastructure improvements and maintenance reserve  
The Clerk reported that year-end figures are not yet finalised, however the reserve is anticipated to have an opening balance of approximately £55,000.

## 9/27 POLICY & PROCEDURE

- a. To consider the proposed increase in broadband costs and explore alternative options  
**Resolution:** The Council noted that the current broadband cost has increased from £30.11 to £34.11 per month. It was also noted that a free community provision from Quickline is not currently available.  
The Council agreed to allow one month to explore alternative providers offering a free or more cost-effective community broadband option before committing to a new contract.
- b. To consider options for communicating flood prevention information to residents (AL)  
**Resolution:** To publish flood prevention information on the website and social media and to undertake a leaflet drop to affected properties in the autumn.
- c. To approve the review of the Parish Council's asset register  
**Resolution:** The Asset Register 2026 was approved, and the total value of assets noted as £398,523.00.
- d. To consider and approve the Council's data protection policies and procedures  
**Resolution:** To approve the data protection policy and delegate responsibility for data protection compliance to the Parish Clerk with the council as data controller and processor

- e. To receive an update on the new noticeboard on Main Street and to consider any further actions required.

**Resolution:** To approve the purchase of the noticeboard at the increased total cost of £1529.73.

#### 10/27 COMMUNITY GROUPS

To receive and consider any reports from the following groups:

- a. **Sports and Social** - To receive feedback from the Councillor surgery (DP)  
**No matters were raised at the Councillor surgery.**  
**Resolution:** To approve expenditure of up to £150 for room hire for a pop-up pub session, under the Local Government Act 1972, s.145.
- b. **Flood group** – To consider the updated risk assessment  
**Resolution:** To approve the updated risk assessment
- c. **Wildlife group** – To receive an update on the Inspire Fund grant, consider quotations for safety equipment, and approve any proposed spending by the group  
**It was noted that the £1,000 Inspire Fund grant has been approved but not yet received. The group leader has prepared a proposed spending list without costings.**  
**Resolution:** To defer approval of wildlife group expenditure and safety equipment until after the village meeting. Any urgent expenditure may be approved in accordance with Financial Regulations (Section 5), where appropriate.
- d. **Selby and District Rail Users Group**  
**The Council’s representative reported ongoing issues with Northern Rail.**  
**Resolution:** The Clerk to provide the representative with up-to-date figures for properties and electors within the village.
- e. **Combined meeting** – To receive and consider an update on Aprils combined meeting  
**The combined village group meeting held on 23 April at 7.00pm was noted.**

#### 11/27 PLANNING

- a. To consider any planning applications received

Ref	Address	Details
None		

**The Council noted a subsequent reconsultation received after issue of the agenda: ZG2025/1179/FULM – Erection of 35 dwellings with associated works, Land at Bell Lane, Ulleskelf.**

**Resolution:** Cllr Smith will assess the technical documents prior to the submission of a response submitted under the Councils scheme of delegation

- b. To note any planning decisions  
**None**
- c. To consider any outstanding planning matters  
 Leeds East Airport – to consider any updates  
**Resolution:** Clerk to contact North Yorkshire Council for an update on the retrospective planning applications, as no decision has yet been issued.

#### 12/27 FINANCE

- a. To sign the paperwork for Redwood Bank  
**Resolution:** Paperwork to update the authorised signatories on the Redwood Bank account was signed.
- b. To note the VAT reclaim for 2025/26  
**Resolution:** The Council noted the VAT reclaim for £6833.
- c. To note any updates on the 2025/26 audit process  
**Nothing to note**
- d. **Bank Reconciliation**  
 To review and confirm the bank reconciliation for March 2026

**Resolution:** The council approved the bank reconciliation and noted the net balance as £100,259.69 as at the 31<sup>st</sup> March 2026

**e. Receipts** – To note monies received

Supplier	Description	Total
NYC	Urban grass cutting	252.62
Tenant	Garage Rental	40.00
<b>Total</b>		<b>292.62</b>

**Resolution:** The Council noted the receipts.

**f. Payments made between meetings** - To note the following payments

Supplier	Description	Total
Air Cadets	Grant	200.00
Parnaby Construction	Garage Repairs	96.00
Talk Talk	Broadband	30.11
<b>Total</b>		<b>£326.11</b>

**Resolution:** The Council noted the payments made in between meetings.

**g. Schedule of Payments**

To consider and approve the schedule of payments up to the 6<sup>th</sup> February 2026 and any additional received prior to the meeting

Supplier	Description	Total
Parish Clerk	Salary	566.22
EDF Energy	MUGA Electric	44.46
HMRC	PAYE	181.16
YLCA	Annual subscription	517.00
Amazon	Stationery	17.12
<b>Total</b>		<b>£1325.96</b>

**Resolution:** The Council approved the schedule of payments presented

- 12/27** To receive an update on ongoing matters not covered elsewhere on the agenda  
**The Council noted a potential 2023/24 CIL underpayment from NYC. The Clerk will update further at a future meeting.**
- 13/27** To note and consider correspondence received.  
**Nothing to note**
- 14/27** To note items for inclusion on the agenda for the next meeting  
**Playpark maintenance**
- 15/27** To confirm the date of the next meeting – **14<sup>th</sup> May 2026**

The meeting closed at 9.10pm

Signed .....  
Cllr J Adamson, Chairman  
14<sup>th</sup> May 2026