



Official Minutes of an Ordinary Council Meeting of ULLESKELF PARISH COUNCIL

Date: 9th July 2026

Time: 7:00pm

Venue: Ulleskelf Village Hall, Main Street, Ulleskelf

Present: Cllr Adamson (Chair), Cllr Parkes, Cllr Caruana, Cllr Lowe, Cllr Smith, Cllr Collins and the Clerk.
No members of the public were in attendance

The meeting opened at 7.06pm

MINUTES

51/27 APOLOGIES

To receive apologies and consider accepting the reasons for absence

Apologies were received from Cllr Bailey

Resolution: To approve the reasons for absence

52/27 DECLARATIONS OF INTEREST

To receive declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

None

53/27 PUBLIC OPEN FORUM

To receive comments from electors

None

54/27 MINUTES

To approve the minutes of the Parish Council meeting held on the 11th June 2026 as a true and accurate record

Resolution: To approve the minutes as a true and accurate record

55/27 HIGHWAYS MATTERS

To consider any highways matters raised and determine any action.

The Council noted the response from North Yorkshire Council regarding the recent surface dressing works, including confirmation that no defects had been identified following inspection and that arrangements had been made for the removal of residual chippings and that North Yorkshire Council considered previous complaints regarding the temporary road closures to have been resolved following the issue of apologies to those affected.

The Council considered highways matters raised by Members.

Resolution:

- To request an update from the Highways Manager on the feasibility of a pedestrian footway between Ulleskelf and Leeds East Airport.
- To follow up with North Yorkshire Council regarding the outstanding mechanical sweeping following the surface dressing works.
- To report the condition of the footway between Ulleskelf and Church Fenton, including overgrown vegetation and weeds growing through the tarmac, and request maintenance.
- To report overgrown vegetation on Bell Lane. Cllr Smith will provide photographs to the Clerk.
- To continue monitoring vehicle speeds on Busk Lane. Cllr Caruana will provide VAS data for submission to North Yorkshire Police to support targeted enforcement.
- For Cllr Caruana to identify the replacement padlocks and fittings required for the VAS units and advise the Clerk.

56/27 SPORTSFIELD/RECREATION FACILITIES

- a. To note any updates

The Council noted:

An update regarding the damaged sports field fencing, with repairs to be deferred until the adjacent development works have been completed;

Correspondence from the Chair of the Football Club advising of his retirement and recorded its thanks for his service and contribution to the Club.

Resolution:

- The Clerk to establish whether an Electrical Installation Certificate was issued on completion of the pavilion installation and, if necessary, contact the supplier to obtain a copy.
- b. To consider matters relating to the maintenance of the play park, including any quotations
The Council noted the correspondence received from the Sports & Social Club regarding the mural.

Resolution:

- To prioritise the repair of safety-critical defects, including the surfacing beneath the swings, and to investigate repairs to existing timber equipment where replacement may not be necessary.
 - To develop a longer-term refurbishment plan for the play park, including consideration of funding through the precept, CIL receipts and external grant funding.
 - For the Clerk to prepare financial projections for consideration at the August meeting.
 - To consider a community consultation to inform the future refurbishment and development of the play park.
 - Cllr Caruana will obtain quotations for the professional restoration or replacement of the play park mural.
- c. To consider a quotation for a replacement bus shelter panel
Resolution: To approve the replacement of the bus shelter window at a cost of £330.00 (net).

57/27 RESIDENT CONSULTATION

- a. To receive and consider the planting proposals and costings
Resolution: To defer consideration pending further information.
- b. To consider the Council's requirements for the Christmas lighting scheme to inform discussions with the supplier
The Council considered options for a future Christmas lighting scheme, including potential locations, sponsorship opportunities and the use of North Yorkshire Council lighting columns.
Resolution:
- To explore opportunities for sponsorship of Christmas lights by residents and local businesses.
 - To develop proposals for a Christmas lighting scheme of up to 25 lights, with an indicative budget of up to £10,000 (±10%), including sockets where required.
 - For the Cllr Adamson, Cllr Smith and the Clerk to meet with the supplier to clarify the requirements, including the use of both PC-owned and North Yorkshire Council-owned lighting columns, and report back to Council.

58/27 MATTERS FOR CONSIDERATION

- a. To receive an update from the Clerk on actions arising from previous meetings
The Clerk advised that there were no updates.
- b. To consider current consultations relating to local bus services and determine the Council's Responses
Resolution: The Clerk to respond to the consultations, advising that the Council supports the retention of local bus services and that a number of residents rely on these services as they do not have access to private transport.
- c. To consider quotations for the MUGA electricity supply contract and determine any action
To accept the quotation from Total Gas & Power and enter into a five-year electricity supply contract, commencing on expiry of the current agreement.
- d. To consider a grant application from the pop-up pub
Resolution: To approve a grant of £150 towards room hire for the applicant.

59/27 COMMUNITY GROUPS

To receive and consider any reports from the following groups:

- a. Sports and Social - To receive feedback from the Councillor surgery (DP)
No feedback was provided.

b. Flood group

It was noted that the next Flood Group meeting is due to take place this month, with the date to be confirmed.

c. Wildlife group

i. To receive a report from the Ulleskelf Wildlife Group on its activities

The Council received and noted the report from the Ulleskelf Wildlife Group, including updates on the wildflower verge planting programme, the proposed production of bird boxes funded through the Inspire Grant, forthcoming Tree Preservation Order training, and plans to develop guidance for residents on supporting biodiversity in their own gardens during spring 2027.

ii. To consider the Ulleskelf Wildlife Group's proposal for a community orchard on Parish Council land, including the related request to submit a grant application, and determine any action

- **To approve the creation of a community orchard on Parish Council land, subject to any necessary ecological considerations and permissions.**
- **To approve the submission of a grant application for £563.90 in support of the project.**
- **The Clerk to complete and submit the grant application and provide the supporting landowner permission letter.**
- **To consider amendments to the Council's Scheme of Delegation in relation to future grant applications at the August meeting.**

d. Selby and District Rail Users Group

Nothing to note

60/27 PLANNING

a. To consider any planning applications received

Ref	Address	Details
ZG2025/1179/FULM	Land At 452260 439902 Bell Lane Ulleskelf	Erection of 30 no. dwellings with all associated works

Resolution: To reiterate the Council's previous objections to the application. The Council considers that the fundamental issues previously raised remain outstanding. The Council also noted that the revised plans provide only four visitor parking spaces, which it considers insufficient.

b. To note any planning decisions

None

c. To note any planning appeals

Ref	Address	Details
ZG2026/0114/PIP	Wharfedale Cottage Wath Lane Ulleskelf	Permission in principle for new 2 storey detached single dwelling with garage

Resolution: Council noted the outstanding planning appeal

d. To consider any actions required in relation to planning applications at Leeds East Airport

The Council noted that the Stage 2 complaint and Freedom of Information submission to the Information Commissioner's Office had been finalised and would be submitted by the Clerk.

61/27 FINANCE

a. To receive and consider the bank reconciliation for June 2026

Resolution: Council received the bank reconciliation for June 2026 and noted the net position of £115,953.09 as at the 30th June 2026

b. Receipts – To note monies received

Supplier	Description	Total
Tenant	Garage Rental	£40.00
		£40.00

Resolution: Council noted the receipts

c. Payments made between meetings - To note the following payments

Supplier	Description	Total
Power Tools Direct	Wildlife Group Tools	£186.56
Talk Talk	Village Hall Broadband	£34.11
	Total	£220.67

d. Schedule of Payments

To consider and approve the schedule of payments up to the 3rd July 2026 and any additional received prior to the meeting

Supplier	Description	Total
Parish Clerk	Salary	£570.42
C Clayton	Flood pump repair	£198.00
C Clayton	Flood pump storage Q2	£270.00
C Clayton	Grass and hedge cutting	£126.00
Parish Clerk	Paper	£4.40
EDF Energy	MUGA Electric	£67.56
Wildlife Group	Tools	£21.98
Total		£1258.36

Resolution: To approve the schedule of payments

- 62/27** To receive updates on matters previously raised and not covered elsewhere on the agenda (for information only)
- The Clerk sought feedback from Members on their experience using Work Drive
 - Cllr Fraser provided an update regarding picnic benches at the MUGA, with costs to be brought to a future meeting.
 - The condition of benches at Five Lane Ends, the airport and Bell Lane were discussed. The Clerk will obtain quotations for replacement benches.
 - Cllr Collins will investigate ownership of the land at Hallgarth Close and the required maintenance of trees.
 - The Council noted that the new noticeboard has been received. Members will consider arrangements for installation.
- 63/27** To note and consider correspondence received.
No items were raised for consideration.
- 64/27** To note items for inclusion on the agenda for the next meeting
It was agreed that the Clerk would purchase the paint for the Scouts' dog stencil project and leave it at the Village Hall.
- 65/27** To confirm the date of the next meeting – **13th August 2026**

The meeting closed at 9:20pm

Signed

Cllr J Adamson, Chairman

13th August 2026